

# Handy Extras

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## Useful Handset Applications

Handset includes helpful Daily tools including Tasks/Stopwatch and Useful tools including Calculator/Notepad.

### Alarm



Set Alarms (P.9-3).

### Calendar



See calendar and save schedule entries (P.9-4).

### Tasks



Create/view to-do lists (P.9-6).

### Stopwatch



Use handset as a stopwatch (P.9-6).

### Countdown Timer



Set Alarm to sound after specified length of time (P.9-7).

### World Clock



See current time in major world cities (P.9-7).

### Good Night Timer



Disable sound and Vibration for specified amounts of time (P.9-7).

### Calculator



Use handset as a calculator (P.9-8).

### Notepad



Create/view text memos (P.9-8).

### Barcode/Scan



Scan barcodes or QR Codes; create QR Codes on handset (P.9-9).

### Converter



Convert currencies or measurement units (P.9-12).

### Split the Bill



Calculate costs and amount of carry-over (P.9-12).

### Voice Recorder



Record/playback voice memos, etc. (P.9-13).

### File Viewer



View documents (P.9-14).

### Magnifier



Use handset as a magnifier (P.9-15).

### Dictionary



Find English expressions for Japanese words or vice versa (P.9-15).

## Alarm

Save up to ten Alarms. Use Alarm activation to activate or cancel Alarm settings. Set Alarms to repeat on specific days of the week or everyday.

### Setting/Canceling Alarms

Example: Setting Alarm time

- For other items, see "Editing Alarm" (P.9-3).

### Setting

1  → *Alarm*

2 Select Alarm → In Alarm time field, enter Alarm time

3  (Save)

-  is shown.
- Set or edit Alarm and press  (Save), Alarm is set to **On** automatically.

- At Alarm time, tone sounds and indicator appears. Handset vibrates if Vibration is not **Off**. When Snooze is **Off**, press  (Stop) to stop Alarm and Vibration.
- If calling, dialing (**Connecting...** appears), or dialing (**Dialling...** appears) at Alarm time, an indicator appears. Press  (Stop) to clear indicator, when Snooze is **Off**.
- When Snooze is set to something other than **Off**, Alarm sounds at the specified interval and specified number of times until Snooze is canceled. When you press  (Snooze) while Alarm sounds, Alarm is set to sound again at the specified interval. Press  (End) → **End** to stop Alarm and to clear indicator.

- If multiple Alarms are set for the same time, first set sounds first. If Schedule or Tasks Alarm is set for the same time as Alarm (**Tools**), Alarm sounds first.
- When Manner mode is active, setting in **Manner mode setting** (P.9-17) applies.
- If Camera or Voice Recorder is active at Alarm Time, Alarm sounds upon operation termination.

### Canceling Alarm

1  → *Alarm* → Highlight Alarm →  (On/Off)

## Editing Alarm

1  → *Alarm* → Select Alarm

### To Set Alarm Time

Highlight Alarm Time → Enter Alarm time →  (Save)

### To Set Alarm to Repeat

**Repeat** → Select item →  (Save)

- If **Selected day** is selected, check day →  (Done).
- If you set Alarm for every day, Alarm will activate daily.

■ To Activate/Cancel Alarm for Holidays  
**Except holidays** → **On** or **Off** →  (Save)

### To Set Snooze

**Snooze** → Select an item →  (Save)

- When Snooze is set to something other than **Off**, Alarm sounds at the specified interval and specified number of times until Snooze is canceled. When you press  (Snooze) while Alarm sounds, Alarm is set to sound again at the specified interval. Press  (End) → **End** to stop Alarm and to clear indicator.
- For **Other**, enter minutes.

### To Set Snooze Repeat Time (s)

**Snooze repeat times** → Select an item →  (Save)

### To Set Alarm Sound/Sound Video

**Alarm tone/video** → Select a file location → Select a file →  (Save)  
• In list, press  (Play) to play file.

## ■ To Adjust Alarm Volume

**Volume** → Adjust volume → [Save] (Save)

- Press [Play] (play) to play file.

## ■ To Set Vibration

**Vibration** → Select an item → [Save] (Save)

- Press [Play] (play) to view a pattern.

## ■ To Set Alarm Duration Time

**Duration** → Select an item → [Save] (Save)

- For **Other**, enter duration.

## ■ To Edit Alarm Name

**Alarm name** → Enter Alarm name → [Save] (Save)

- If a Memory Card file is set as Alarm sound, copy to handset confirmation appears. For a copy protected file, move to handset confirmation appears. Choose **Yes** to complete setting.

## Advanced

[Advanced Settings] [P.9-16]

- Resetting Alarm
- Setting Alarm Sound/Vibration in Manner Mode

## Calendar

To view Calendar, add schedule in Calendar.  
Select from three view modes.

Add Title, Start date or other information.

Save up to 500 events including Tasks.

## Viewing Calendar

Select from three view modes; Monthly view, Weekly view and Daily view.

- [Calendar] → [View mode] → **Month/Week/Day** to change view mode.

- If you select a date with Calendar entries, the entries appear as per the following.

Black: Monday to Friday

Blue: Saturday

Red: Sunday/Holiday

Dates in black rectangle: Highlighted position

Day with gray background: Today

[Schedule registered]



- To change Monthly/Weekly/Daily view window for previous/next month/week/day, press [Left Arrow] / [Right Arrow].

- If you select a date with Calendar entries or Alarms set, the titles of Calendar entries, icons and other items appear.

[Icon] : Schedule (No category)

[Icon] : Schedule (Appointment)

[Icon] : Schedule (Meeting)

[Icon] : Schedule (Business)

[Icon] : Schedule (Personal)

[Icon] : Schedule (Holiday)

[Icon] : Schedule (Anniversary)

[Icon] : Schedule (Birthday)

[Icon] : Schedule (Phone call)

[Icon] : Schedule (Date)

[Icon] : Schedule (Travel)

[Icon] : Schedule (Shopping)

[Icon] : Schedule (Miscellaneous)

[Icon] : Alarm set

[Icon] : Repetition set

## Opening Calendar

1  → *Calendar*

## Saving Schedule

Save up to 500 events including Tasks.

Example: Saving title, start date & time, end date & time.

- For other items, see "Saving to Schedule" (P.9-16).

1  → *Calendar*

2  (Add new)

3 Enter title

4 Select date & time → In Start date field, enter start date → In Start time field, enter start time

5 In End date field, enter end date  
→ In End time field, enter end time  
→  (OK)

6  (Save)

- In Calendar, select date before 2 to enter the date in Start date or End date field.

## Viewing Schedule

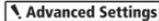
1  → *Calendar*

2 Select the day to view

3 Select a schedule

- To view the registered number of Schedule and Task in Calendar, press  → *Memory status*.

## Advanced

 **Advanced Settings**  P.9-16

- Switching View Mode
- Opening a Specific Date
- Viewing All Events
- Viewing Schedule by Category
- Sending Schedule
- Viewing Secret Schedule
- Checking Missed Alarm Event
- Viewing Calendar Memory Status
- Deleting Schedule
- Sending Selected Schedule
- Sending Schedule to Guests
- Saving Schedule

## Tasks

Save up to 500 Schedule entries; manage with lists.

### Saving Tasks

Example: Saving title, due date & time

- For other items, see "Saving Task" (P.9-19).

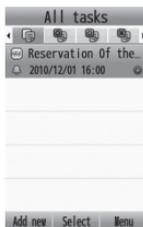
- 1 → *Tools* → *Tasks*
- 2 (Add new)
- 3 Enter a title
- 4 *Due date & time* → In Due date field, enter due date → In Due time field, enter due time → (OK)
- 5 (Save)

### Viewing Tasks

- 1 → *Tools* → *Tasks*
  - Alternatively, → *Calendar* → Select date → *Tasks*.
  - In Tasks, press to toggle (All tasks), (Completed tasks), (Uncompleted tasks), and (Expired tasks).

## Marking a Task as Completed

- 1 → *Tools* → *Tasks*
- 2 Highlight uncompleted task/  
expired task → → *Status* → *Completed*



- Highlight completed tasks → → *Status* → *Uncompleted tasks* to toggle tasks before due date as (Uncompleted) and tasks after due date as (Expired).

## Advanced

### Advanced Settings P.9-18

- Sending Tasks
- Sorting Tasks
- Searching Tasks
- Saving Tasks
- Setting Alarm Sound/Vibration in Manner Mode
- Viewing Secret Tasks
- Viewing Missed Alarm Event
- Viewing Task Item Status
- Deleting Tasks

## Stopwatch

Use handset as a stopwatch. Save up to ten lap times and total elapsed time.

- 1 → *Tools* → *Stopwatch*
- 2 (Start)
  - Press (Lap) to mark a lap. Last ten laps are saved.
- 3 (Stop)

- Press (Save) → *Yes* to save stopwatch content to notepad.
- Press (Restart) to start Stopwatch again.
- Press (Reset) to clear all times.

## Countdown Timer

Count down up to 60 minutes.

- 1  → *Tools* → *Countdown timer*
- 2 Enter countdown time
- 3  (Start)

- To stop counts, press  (Stop).
- Press  (Restart) to restart countdown.
- Press  (Reset) to reset Countdown Timer.

## Advanced

 **Advanced Settings**  P.9-20

- Changing Alarm

## World Clock

See current time in world's major cities.

### Viewing World Clock

- 1  → *Tools* → *World clock*

### Selecting Areas

Set second time zone to show time in World clock.

- 1  → *Tools* → *World clock*
  - Alternatively, press  → *Settings* → *Display settings* → *Clock/Calendar* → *Dual clock*
- 2  to select time zone
  - Press  to select First clock field or Second clock field.
  - To set/cancel summer time setting, press  (DST).
- 3  (Save)

## Good Night Timer

Disable Alarm/Vibration/Light for a specific period of time.

- When Good night timer is *On*, Alarm/Vibration/Light is set to *Off*, and volume level is set to 0 for functions that use sound.
- Even when Good night timer is *On*, other functions such as Voice Call, etc. are available.

### Setting Good Night Timer

#### Note

- Deactivate other functions before Good night timer activates. If any other function is activated, Good night timer cannot be activated.

- 1  → *Tools* → *Good night timer*
- 2 *Timer*
- 3 In Start time field, enter start time → In End time field, enter end time
  - Check *Activate now* to start timer after Good night timer is set.
- 4  (OK)
- 5 *Repeat* → Select an item
  - Check *Every day* to repeat Alarm everyday.
  - If *Activate now* is selected in 3, setting in Repeat will be canceled.

## 6 Alarm sounds → On to activate Alarm with Alarm tone

### 7 (Save)

- Good night timer will be **On** automatically.

## Canceling Good Night Timer

### 1 → Tools → Good night timer

### 2 (On/Off)

## Calculator

Perform four math operations of up to 13 digits.

### 1 → Tools → Useful → Calculator

### 2 Enter numbers and operators

- To add calculation result to notepad, press  → **Save to Notepad** → **Yes**. Complete calculation to save results to Notepad.
- To exit calculator, press  → **End**.

- To erase a symbol in a mathematical expression, press .
- To erase mathematical expression and result all at once, press  (AC).

## Notepad

Add up to 100 memos. Add memos even while placing calls (P.3-18).

## Adding Notepad

### 1 → Tools → Useful → Notepad

### 2 (Add) → Enter text

### 3 Select category field → Select category

### 4 (Save)

## Viewing Notepad

### 1 → Tools → Useful → Notepad → Select Notepad

## Advanced

### **Advanced Settings** (P.9-20)

- Searching Notepad
- Viewing Notes by Category
- Sending Notepad
- Saving Notes to Data Folder
- Viewing Notepad Memory Status
- Deleting Notepad

## Barcode/Scan

Use Camera to scan printed barcodes, QR Codes, name cards, text, or keywords. Use scanned barcodes to acquire images from websites, etc.

### Scanning Barcode/QR Code/Name Card/Text/Keyword

#### Note

- If text is too small to scan or is not focused on, scanned result may be incorrect.
  - Some barcodes/text may be invalid.
  - Scan may fail if barcode/text is not clear.
  - Indoors, scan may fail if handset shadows barcode/text.
  - Hold handset approximately 10 cm away from barcode/text. If it does not scan, move handset slowly to adjust the distance to fix focus.
- Press  (Macro) to set/cancel Macro.
- To adjust brightness, use .

## Barcodes/QR Codes

Barcode Reader automatically identifies and scans Barcodes (JAN code) and QR Codes. Use scan results for handset operations such as calling.



QR Code

- 1  → *Tools* → *Useful* → *Barcode/Scan* → *Scan barcode*
- 2 Use Display to frame barcode →  (Scan)
  - Camera focuses on and scans barcode automatically.

- Scan may fail when capturing multiple barcodes.
- JAN codes are one-dimensional codes made up of combinations of vertical bars of varying widths and spaces. Handset is not compatible with other 1D codes (e.g., ITF code, Code39, or Codebar/NW-7).
- QR Code is two-dimensional code with information in matrix.
- To save scanned result,  (Save).  
To view saved barcode, in Scan barcode window, press  → *Scan results*.
- To scan multiple barcodes continuously, activate Barcode code reader →  → *Continues scan*. After a scan is complete, choose *Yes* to scan the next barcode.
- Split barcodes cannot be opened or saved unless all split barcodes are scanned.
- You can use any phone numbers, mail addresses, or other items for Phone Book entries if they are contained in the scanned data (P.9-21). For usable information, the background color of the text turns theme color; however, if the text contains any character that is not allowed to be used for that information, the background area for the following characters does not change into theme color.
- Use QR Codes for text only. Handset cannot scan QR Codes created from media files.

## Name Card

Scan name card and save to Phone Book, etc.

1  → *Tools* → *Useful* → *Barcode/Scan* → *Name card reader*

2 Use Display to frame name card →  (Scan)

- Camera focuses on and scans name card automatically.

- To save the scanned result, press  (Register) →  (Save).

## Text

Scan text and save/edit it.

1  → *Tools* → *Useful* → *Barcode/Scan* → *Text reader*

2 Use Display to frame text →  (Scan)

- Camera focuses on and scans text automatically.
- Press  to adjust scanning range.

- To save the scanned result, press  (OK) →  (Save). To check the saved text, press  → *Scan results*.
- To edit the scanned result, edit after scanning.
- To toggle recognition language, press  → *Language* → *Automatic/Japanese/English*.

## Scanning a Keyword & Looking It up in Dictionary

1  → *Tools* → *Useful* → *Barcode/Scan* → *Dictionary reader*

2 Use Display to frame word →  (Scan)

- Camera focuses on and scans text automatically.

3 Select scanned result

- To toggle dictionary, press  (Switch) → *English/Japanese*.

## Using Barcode Files

Use a barcode file saved in Data Folder.

1  → *Tools* → *Useful* → *Barcode/Scan* → *Open barcode* → **Select folder**

- With Memory Card inserted, select a file from Pictures or Digital Camera folder.

2 **Select a file**

- Camera focuses on and scans text automatically.

- For split barcodes, once one portion is scanned, the rest is automatically recognized and scanned. If file name or saved directory of a split barcode has been changed, select unrecognized part to be scanned.
- If file has been altered, barcode may not scan.
- If barcode is unrecognizable, notification appears.

## Creating QR Code

Use Phone Book entry or enter text to create QR Code.

- A QR Code holds up to 211 single-byte or 105 double-byte characters.
- When volume of information is large, a split QR Code automatically appears (up to 16 QR Codes).
- Created QR Code is saved in Pictures in Data Folder. Check saved QR Code in Data Folder (☞P.9-10).

1  → *Tools* → *Useful* → *Barcode/Scan* → *Create QR code*

### 2 Create QR Code

#### ■ To Create QR Code from Phone Book Entry

*Phonebook* → Search and select entry (☞P.2-13) → Select a phone number

#### ■ To Enter Account Details

*My details*

#### ■ To Create Text QR Code

*Text input* → Enter text

### 3 (Save)

- To specify saving location for created QR Code, press  → *Save to* → Select an item →  (Save).

- Phone Book entries converted to QR Codes contain Name, Reading name, Phone number, Mail address, Address, and Memo. Other items will not be included.
- Press  (Send) in QR Code confirmation window to create S! Mail with the created QR Code attached.

## Checking Scanned Barcode/Text

Check the saved scanned result.

1  → *Tools* → *Useful* → *Barcode/Scan* → *Scan results*

### 2 Select a result

- If scanned result is too large, it will not appear. Some files cannot be opened.

## Advanced

 *Advanced Settings*  P.9-21

- Renaming Scanned Data
- Viewing Scanned Data Detail
- Deleting Scanned Data

## Converter

Convert various currencies or units of measurement.

### Converting Currencies

- 1 → *Tools* → *Useful* → *Converter* → *Currency*
- 2 Select Original currency field → Select currency
- 3 In Original currency value field, enter value



- 4 See result in Converted currency value field
  - To save results to notepad, press → *Save to Notepad* → *Yes*.
  - To exit converter, press → *End*.

### Converting Units

- 1 → *Tools* → *Useful* → *Converter* → *Length, Weight, Volume, Area, or Temperature*
- 2 Select Original unit field → Select unit
- 3 In Original unit value field, enter value
- 4 See result in Converted value field
  - To save results to notepad, press → *Save to Notepad* → *Yes*.
  - To exit converter, press → *End*.

### Split the Bill

Divide Total Cost with two different ratios.

- 1 → *Tools* → *Useful* → *Split the bill*
- 2 In Total Cost field, enter price
- 3 In Number of people A field, enter number
- 4 In Number of people B field, enter number
- 5 to charge ratio
  - Cost and amount of carry-over for A and B are shown.

- In Split the Bill window, press (Settings) → *Payment unit* → Select an item → .
- To change method of collecting extra changes, in Split the Bill window, press (Settings) → *Collect extra fee* → *On/Off* → .

## Voice Recorder

Record up to 60 minutes; activate from Tools, or via Menu in Data Folder, or during a call, Message creation window.

### Voice Recorder Window

Use Softkeys and Multi Selector operations to control Voice Recorder.



Recording Window

Playback Window

- 1 Status bar
- 2 Recordable time (while recording)/ Playback time (while playing)
- 3 Elapsed time
- 4 Volume

## Recording Sound

Recorded sound is saved to Ring Songs · Tones in Data Folder.

- 1 → *Tools* → *Useful* → *Voice recorder*
- 2 (Record)
- 3 (Stop)
  - After recording, files are saved automatically to **Ring Songs · Tones** under Data Folder.
  - When recordable time has elapsed, recording automatically ends.
  - After pressing (Pause), press (Save) to save file.
  - Press (Pause) to pause recording. Press (Record) to resume recording.

- To quickly confirm recorded content, press (Play). Press (Pause) again to pause playback.
- To start the next recording, press → **Record**.

## Playing Sound

Play sound file saved in Data Folder.

- 1 → *Tools* → *Useful* → *Voice recorder*
- 2 → *Data folder*
- 3 Select a sound file

- Use to adjust volume.
- Use to rewind/fast forward.

### Advanced

**Advanced Settings** (P.9-22)

- Moving Recorded Sound File
- Copying Recorded Sound File
- Sending Recorded Sound File
- Editing Recorded Sound File Name
- Viewing Recorded Sound File Details
- Deleting Recorded Sound File

## File Viewer

View document files in Standard view or Fullscreen. Rotate Display image using menu.

- This guide describes standard view operations.



Standard View



Fullscreen View

### Note

- If a document includes many pages or complicated designs, all pages of the document may not appear properly.
- To view file containing Japanese/English/Hangul/Chinese (simplified characters)/Portuguese properly, set the language.

## Using File Viewer

1  → *Tools* → *Useful* → *File viewer*

2 Select a file

3 Scroll the file

- Use  to flip page.

- Open PDF, XLS, DOC, PPT, or TXT files saved in Data Folder. Select an image file saved in Data Folder and File viewer is activated automatically.
- Files with up to approximately 4 MB can be browsed. However, browse files of up to 4 MB. In some cases, files under 4 MB may not be browsable.

## Zooming In/Out

1  → *Tools* → *Useful* → *File viewer* → Select a file

2  → *Zoom* → *In/Out*



- Alternatively, press  /  to adjust magnification.

- Press  → *Fit to screen* → *Page/Width/Height* to change Display view.

## Advanced

 **Advanced Settings** (P.9-23)

- Deleting Files
- Toggling Standard View/Fullscreen View
- Searching Characters in Page
- Going to Pages
- Rotating Display Image
- Capturing Images
- Sending Files
- Editing File Name
- Protecting File
- Viewing File Details
- Viewing Shortcut Key

## Magnifier

Use Magnifier to view small characters or distant scenery.

- 1  → *Tools* → *Useful* → *Magnifier*
  - Press  (Macro) to set Macro.
  - To adjust brightness, press .
  - To adjust zoom, press .

• Alternatively, press  → *Camera* → *Magnifier*.

## Dictionary

Look up words in English/Japanese dictionaries.

- 1  → *Tools* → *Useful* → *Dictionary*
- 2 *English dictionary or Japanese dictionary*
- 3 **Enter a word**
- 4 **Select a word**
  - To save search data to notepad, press  (Save) → *Yes*.
  - Press  (Switch) to toggle *English dictionary/Japanese dictionary*.

## Advanced Settings

### Alarm

#### Resetting Alarm

■ → *Alarm*

##### ■ To Reset an Alarm

Highlight alarm →  → *Reset* → *Selected* → *Yes*

##### ■ To Reset Multiple Alarms

 → *Reset* → *Multiple* → Check alarms →  (Reset) → *Yes*

##### ■ To Reset All Alarms

 → *Reset* → *All* → *Yes*

#### Setting Alarm Sound/Vibration in Manner Mode

■ → *Alarm* →  → *Manner mode setting* → *Alarm sound/Vibration* → *On* or *Off*

### Calendar

#### Adding Schedule Quickly

■ → *Calendar* →  (Hold: Quick) → Enter title → Select date → In Start date field, enter start date → In Start time field, enter start time → In End date field, enter end date → In End time field, enter end time →  (OK)

- To set schedule for all day, check *All day* →  (OK).

#### Saving to Schedule

■ → *Calendar* →  (Add new) → Enter title → Select date & time → In Start date field, enter start date → In Start time field, enter start time → In End date field, enter end date → In End time field, enter end time →  (OK)

##### ■ To Set Schedule for All Day

Select date & time → Check *All day* →  (OK) →  (Save)

##### ■ To Set Category

*Category* → Select an item →  (Save)

##### ■ To Set Alarm

*Alarm* → *Alarm time* → Select an item → *Duration* → Select an item → *Alarm tone/video* → Select a file location → Select a file → *Volume* → Adjust Volume → *Vibration* → Select an item →  (Done) →  (Save)

- For *Other* in *Alarm time* or *Duration*, enter Alarm time or duration.
- While selecting *Alarm tone/video*, press  (Play) to playback a file.
- While selecting *Vibration*, press  (Play) to view a pattern.
- If a Memory Card file is set as Alarm sound, copy to handset confirmation appears. For a copy protected file, move to handset confirmation appears.

##### ■ To Repeat a Set Schedule

*Repeat* → Select an item → Enter a number of times to repeat →  (OK) →  (Save)

- If *No repetition* is selected, you do not need to enter the number of times to repeat.

- At Alarm time, tone sounds and indicator appears. Press  (Stop) to stop Alarm and indicator is cleared. If no Alarm is stopped, Missed Alarm message appears. Select the message to view the event.
- During a call, while dialing (*Connecting...* appears) or while dialing (*Dialling...* appears), at Alarm time, an indicator appears. Press  (Stop) to clear indicator.

##### ■ To Set Location

*Location* → Enter location →  (Save)

##### ■ To Set Guests

*Guests* → *From phonebook/Enter number/Enter address* → Search and select phone number (P.2-13)/Enter number/Enter address →  (OK) →  (Save)

- Press  → *Add* to add guests.
- To remove guest, perform following operations.
  - To Remove a Guest  
Highlight a guest →  → *Remove* → *Selected*
  - To Remove Multiple Guests  
 → *Remove* → *Multiple* → Check guests →  (Remove)
  - To Remove All Guests  
 → *Remove* → *All*

##### ■ To Automatically Delete Schedule

*Expiry* → Select an item →  (Save)

- Upon expiry, schedule is automatically deleted from Calendar (e.g. if Expiry is *After 1 year*, and Repetition is unset, schedule is deleted one year from event end date). If Repetition is set, schedule is deleted one year after last repetition. Select *Off* to cancel Auto delete.

## ■ To Set Schedule in Detail

*Details* → Enter text → [Save] (Save)

## ■ To Set Secret

*Secret* → *On* or *Off* → [Save] (Save)

## Editing Schedule

[Calendar] → *Calendar* → Select date → Select schedule → [Edit] (Edit) → Edit and save to Schedule (P.9-16)

## Switching View Mode

[Calendar] → *Calendar* → [View mode] → *Month/Week/Day*

## Opening a Specific Date

[Calendar] → *Calendar* → [Go to]

## ■ To Show Today's Date

*Today*

## ■ To Toggle to a Specified Date

*Date* → Enter date

## Viewing All Events

[Calendar] → *Calendar* → [Show all events]

## Viewing Schedule by Category

[Calendar] → *Calendar* → [List by category] → Select item

## Sending Schedule

[Calendar] → *Calendar* → [Send via infrared] → Check Schedule → [Send] (Send) (P.12-3)

## Setting Holiday

[Calendar] → *Calendar* → [Settings] → *Set holiday* → (if holiday is already added, [Add] →) Enter title → [Save] (Save)

- To change date, highlight *Date* → Enter date.
- To change frequency, *Frequency* → Select an item.

## Changing Holiday Display

[Calendar] → *Calendar* → [Settings] → *Set holiday* → [On/Off] (On/Off)

## Editing Added Holiday

[Calendar] → *Calendar* → [Settings] → *Set holiday* → Select holiday → Edit the entry → [Save] (Save)

## Deleting Added Holiday

[Calendar] → *Calendar* → [Settings] → *Set holiday* → Highlight holiday → [Delete] (Delete)

## Setting Beginning of Week

[Calendar] → *Calendar* → [Settings] → *Starting day* → *Sunday* or *Monday*

## Setting Default Calendar View

[Calendar] → *Calendar* → [Settings] → *Default view mode* → Select an item

## Setting Alarm Sound/Vibration in Manner Mode

[Calendar] → *Calendar* → [Settings] → *Manner mode setting* → *Alarm sound/Vibration* → *On* or *Off*

## Viewing Secret Schedule

[Calendar] → *Calendar* → [Unlock temporarily] → Enter Phone Password → [OK] (OK)

## Checking Missed Alarm Event

[Calendar] → *Calendar* → [Missed alarm event] → Select a schedule

## Viewing Calendar Memory Status

[Calendar] → *Calendar* → [Memory status] → To delete schedule, highlight item → [Delete] (Delete) → *Yes* → Check items → [Delete] (Delete) → *Yes*.

## Deleting Schedule

[Calendar] → *Calendar*

## ■ To Delete an Entry

Select a date in Monthly view or Weekly view → Highlight schedule → [Delete] (Delete) → *Selected* → *Yes*

## ■ To Delete Schedules for Selected Date

Select a date in Monthly view or Weekly view → [Delete] (Delete)

- To Delete Multiple Schedules  
*Multiple* → Check schedules → [Delete] (Delete) → *Yes*
- To Delete All the Schedules  
*All* → Enter Phone Password → [OK] (OK) → *Yes*

- Alternatively, in Monthly view/Weekly view → Highlight date →  → **Delete** → *All this day* → **Yes**.

### ■ To Delete Schedules for a Specified Period of Time

In Monthly view or Weekly view,  → **Delete** → **Periods** → In From field, enter start date → In To field, enter end date →  (Delete) → **Yes**

### ■ To Delete Schedules of Currently Shown Month/Week

In Monthly view or Weekly view,  → **Delete** → *This month* or *This week* → **Yes**

### ■ To Delete All Schedules before the Highlighted Date

In Monthly view or Weekly view,  → **Delete** → *All past data* → Enter Phone Password →  (OK) → **Yes**

### ■ To Delete All Schedules

In the Monthly view or Weekly view,  → **Delete** → *All* → Enter Phone Password →  (OK) → **Yes**

### ■ To Delete Multiple Schedules Listed by Category

In Monthly view or Weekly view,  → **List by category** → Select a category

- To Delete Multiple Schedules  → **Delete** → **Multiple** → Check schedules →  (Delete) → **Yes**
- To Delete All the Schedules in Category  → **Delete** → *All (This category)* → **Yes**

- To Delete All the Schedules in All Categories  → **Delete** → *All (All categories)* → Enter Phone Password →  (OK) → **Yes**

### ■ To Delete from Daily View

- To Delete A Schedule  
In Daily view, highlight schedule →  → **Delete** → **Selected** → **Yes**
- To Delete Multiple Schedules  
In Daily view →  → **Delete** → **Multiple** → Check Schedule →  (Delete) → **Yes**
- To Delete All the Schedules  
In Daily view →  → **Delete** → *All* → Enter Phone Password →  (OK) → **Yes**

### Sending Selected Schedule

 → **Calendar** → Select date → Highlight schedule →  → **Send**

### ■ To Send via Message

*Via message* → Check schedules →  (Send) → (P.4-4 S! Mail )

### ■ To Send via Infrared

*Via infrared* → Check schedules →  (Send) (P.12-3)

- Alternatively, in Detailed information window, press  → **Send** to send it.

### Sending Schedule to Guests

 → **Calendar** → Select date → Highlight schedule →  → **Send invitation** →  (Send)

- Alternatively, in Detailed information window, press  → **Send invitation**.

### Saving Schedule

 → **Calendar** → Select date → highlight schedule →  → **Save to Data Folder** → *Phone/Memory card* → **Yes**

- Alternatively, in Detailed information window, press  → **Save to Data Folder** → *Phone/Memory card* → **Yes**.
- Save location can be set to *Memory card* if inserted.

### Tasks

### Saving Task

 → **Tools** → **Tasks** →  (Add new) → Enter title → **Due date & time** → In Due date field, enter due date → In Due time field, enter due time →  (OK)

### ■ To Set Alarm

*Alarm* → **Alarm time** → Select an item → **Duration** → Select an item → **Alert tone/video** → Select a file location → Select a file → **Volume** → Adjust volume → **Vibration** → Select an item →  (Done) →  (Save)

- If **Other** is selected in **Alarm time/Duration**, enter alarm date and time/duration.
- While selecting **Alert tone/video**, press  (Play) to playback a file.
- While selecting **Vibration**, press  (Play) to view a pattern.

- If a Memory Card file is set as Alarm sound, copy to handset confirmation appears. For a copy protected file, move to handset confirmation appears. Choose **Yes** to complete setting.
- At Alarm time, tone sounds and indicator appears. Press **[Stop]** (Stop) to stop Alarm and indicator is cleared. If no Alarm is stopped, Missed Alarm message appears. Select the message to view the event.
- During a call, while dialing (*Connecting...* appears) or while dialing (*Dialling...* appears), at Alarm time, an indicator appears. Press **[Stop]** (Stop) to clear indicator.

#### ■ To Set Priority

*Priority* → Select an item → **[Save]** (Save)

#### ■ To Set Details

*Details* → Enter content → **[Save]** (Save)

#### ■ To Activate/Cancel Secret

*Secret* → **On** or **Off** → **[Save]** (Save)

### Editing Tasks

**[Edit]** → *Tools* → *Tasks* → Select a task → **[Edit]** (Edit)  
→ Edit Task (P.9-18)

### Sending Tasks

**[Send]** → *Tools* → *Tasks* → **[Send]** → *Send*

#### ■ To Send via Message

*Via message* → Check tasks → **[Send]** (Send)  
→ (P.4-4 S! Mail **[Send]**)

#### ■ To Send via Infrared

*Via infrared* → Check tasks → **[Send]** (Send)  
→ (P.12-3)

- Alternatively, in Task details window, press **[Send]** → *Send*.

### Sorting Tasks

**[Sort]** → *Tools* → *Tasks* → **[Sort]** → *Sort by*  
→ *Deadline* or *Priority*

### Searching Tasks

**[Search]** → *Tools* → *Tasks* → **[Search]** → *By*  
*due date/By title* → Enter Expiration/Title

### Saving Tasks

**[Save]** → *Tools* → *Tasks* → Select a task → **[Save]** →  
*Save to Data Folder* → *Phone/Memory card*  
→ *Yes*

- Alternatively, in list, press **[Save]** → *Save to Data Folder* → *Phone/Memory card* → *Yes*.
- With Memory Card inserted, *Memory card* can be set as save location.

### Setting Alarm Sound/Vibration in Manner Mode

**[Manner]** → *Tools* → *Tasks* → **[Manner]** → *Manner mode*  
*setting* → *Alarm sound/Vibration* → **On** or **Off**

### Viewing Secret Tasks

**[Unlock]** → *Tools* → *Tasks* → **[Unlock]** → *Unlock*  
*temporarily* → Enter Phone Password → **[OK]** (OK)

### Viewing Missed Alarm Event

**[Missed]** → *Tools* → *Tasks* → **[Missed]** → *Missed alarm*  
*event* → Select a missed task

### Viewing Task Item Status

**[Status]** → *Tools* → *Tasks* → **[Status]** → *Memory status*

- To delete tasks, highlight item → **[Delete]** (Delete) → *Yes* → Select item → **[Delete]** (Delete) → *Yes*.

### Deleting Tasks

**[Delete]** → *Tools* → *Tasks*

#### ■ To Delete a Task

Highlight task → **[Delete]** → *Delete* → *Selected* → *Yes*

- Alternatively, in Detailed information window, press **[Delete]** → *Delete* → *Yes*.

#### ■ To Select a Tab & Delete

Highlight *Completed tasks/Uncompleted tasks/Expired tasks* tab → **[Delete]** → *Delete*

- To Delete a Task  
*Selected* → *Yes*
- To Delete Multiple Tasks  
*Multiple* → Check tasks → **[Delete]** (Delete) → *Yes*
- To Delete All the Tasks in a Tab  
*All this tab* → *Yes*

#### ■ To Delete Multiple Tasks

**[Multiple]** → *Delete* → *Multiple* → Check tasks → **[Delete]** (Delete) → *Yes*

#### ■ To Delete All Tasks

**[All]** → *Delete* → *All tasks* → Enter Phone Password → **[OK]** (OK) → *Yes*

- Alternatively, highlight *Completed tasks/Uncompleted tasks/Expired tasks* tab → **[Delete]** → *All tasks* → Enter Phone Password → **[OK]** (OK) → *Yes*.

## Countdown Timer

### Changing Alarm

■ → *Tools* → *Countdown timer* →  (Settings)

#### ■ To Set Duration

*Duration* → Select item

- When selecting *Other*, enter duration time.

#### ■ To Set Alert Tone

*Sounds/Alerts* → Select a file location → Select file

- While selecting file, press  (Play) to check the sound.
- If a Memory Card file is set to alarm, copy to handset confirmation appears. For a copy protected file, move to handset confirmation appears. Select *Yes* to complete settings.

#### ■ To Set Volume

*Volume* → Adjust volume

#### ■ To Set Vibration

*Vibration* → Select item

- While selecting a Vibration pattern, press  (Play) to check the pattern.

## Good Night Timer

### Resetting Good Night Timer

■ → *Tools* → *Good night timer* →  (Reset) → *Yes*

## Notepad

### Changing Notepad Category

■ → *Tools* → *Useful* → *Notepad* → Select a Notepad → Select Category field → Select category

### Editing Notepad

■ → *Tools* → *Useful* → *Notepad* → Select a Notepad → Select Edit memo field → Edit Notepad

### Searching Notepad

■ → *Tools* → *Useful* → *Notepad* →  → *Search* → Enter search text

### Viewing Notes by Category

■ → *Tools* → *Useful* → *Notepad* →  → *List by category* → Select category

### Sending Notepad

■ → *Tools* → *Useful* → *Notepad* →  → *Send*

#### ■ To Use Notepad Data as Message Text

*As message text* → (☎ P.4-4 S! Mail )

- If Notepad contains Hangul characters, Graphic Mail and Auto art will be unavailable.

#### ■ To Send via Message

*Via message* → Check Notepads →  (Send) → (☎ P.4-4 S! Mail )

#### ■ To Send via Infrared

*Via infrared* → Check Notepads →  (Send) → (☎ P.12-3)

- Press  (Send) in Details window to send.

## Saving Notes to Data Folder

■ → *Tools* → *Useful* → *Notepad* → Highlight Notepad →  → *Save to Data Folder* →

*Phone/Memory card* → *Yes*

- Alternatively, in Details window, press  → *Save to Data Folder* → *Phone/Memory card* → *Yes*.
- With Memory Card inserted, *Memory Card* is selectable.

## Viewing Notepad Memory Status

■ → *Tools* → *Useful* → *Notepad* →  → *Memory status*

- To delete notepad, highlight item →  (Delete) → *Yes* → Check item →  (Delete) → *Yes*.

## Deleting Notepad

■ → *Tools* → *Useful* → *Notepad*

#### ■ To Delete a Notepad

Highlight a Notepad →  → *Delete* → *Selected* → *Yes*

- Alternatively, in Details window, press  → *Delete* → *Yes*.

#### ■ To Delete Multiple Notepads

 → *Delete* → *Multiple* → Check Notepads →  (Delete) → *Yes*

#### ■ To Delete All Notepads

 → *Delete* → *All* → Enter Phone Password →  (OK) → *Yes*

## Barcode/Scan

### Using Scanned Data

→ *Tools* → *Useful* → *Barcode/Scan* → *Scan barcode* → Scan a barcode

#### ■ To Call Scanned Phone Number

Highlight a number with **TEL**: or ten to 32-digit number starting with 0 → (Select) → *Voice call* or *Edit before call*

- If *Edit before call* is selected, edit phone number then press / ( ).

#### ■ To Send Message to Scanned Phone Number

Highlight a number with **TEL**: or ten to 32-digit number starting with 0 → (Select) → *Create message* → *S! Mail* or *SMS* ( P.4-4 S! Mail 5, P.4-5 SMS 5 )

#### ■ To Send Message to Scanned Mail Address

Highlight mail address contained with @ → (Select) → *Create message* → ( P.4-4 S! Mail 5 )

#### ■ To Access Scanned URL

Highlight URL starting with **http://** → (Select) → *Open Yahoo! Keitai/Open PC site browser* → *Yes*

#### ■ To Save Scanned Entry to Phone Book

Highlight an entry → (Select) → (Save)

#### ■ To Save Scanned Number, etc. as a New Phone Book Entry

Highlight a phone number, etc. → (Select) → *Add to phonebook* → *New* → ( P.2-12 Creating New Entries 2 )

#### ■ To Add Scanned Number, etc. to an Existing Phone Book Entry

Highlight a phone number, etc. → (Select) → *Add to phonebook* → *Update* → Search and select entry ( P.2-13 ) → Creating New Entries ( P.2-12 )

#### ■ To Add Scanned URL to Bookmarks

Highlight a URL → (Select) → *Add to bookmark* → Enter a title

#### ■ To Copy Scanned Mail Address or Phone Number, etc.

Highlight mail address or phone number → → *Copy* → highlight the first character → (Start) → Highlight the last character → (End)

#### ■ To Paste Scanned Phone Number, Mail Address, etc. to Message Text

→ *Send* → *S! Mail* or *SMS* → ( P.4-4 S! Mail 2, P.4-5 SMS 2 )

#### ■ To Copy Scanned Characters

→ *Copy* → Highlight the first character → (Start) → Highlight the last character → (End)

### Scanning Name Card & Setting to Save

→ *Tools* → *Useful* → *Barcode/Scan* → *Name card reader* → (Settings)

#### ■ To Set Scan Method

*Scan mode* → *Automatic scan/Manual Scan*

#### ■ To Set Save Location

*Save to* → *Phonebook/Phone (vCard)/Memory Card (vCard)*

#### ■ To Save Scanned Name Card Image to Phone Book

*Add image* → *On/Off*

### Using Scanned Name Card

→ *Tools* → *Useful* → *Barcode/Scan* → *Name card reader* → Scan name card

#### ■ To Paste Scanned Text to Message

→ *Send* → *S! Mail/SMS* → ( P.4-4 S! Mail 2, P.4-5 SMS 2 )

#### ■ To Copy Scanned Character

→ *Copy* → Highlight the first character → (Start) → Highlight the last character → (End)

#### ■ To Save Scanned Name Card to Notepad

→ *Save to Notepad* → Edit memo → Select category → (Save)

### Attaching Created QR Code to Message to Send

→ *Tools* → *Useful* → *Barcode/Scan* → *Create QR code* → *Phonebook/My details/Text input* → ( P.9-11 Creating QR Code 2 ) → (Send) → ( P.4-4 S! Mail 2 )

### Using Saved Scanned Data

→ *Tools* → *Useful* → *Barcode/Scan* → *Scan results* → Select scanned result →

#### ■ To Send Scanned Result

*Send* → *S! Mail* or *SMS* → ( P.4-4 S! Mail 2, P.4-5 SMS 2 )

**■ To Edit Text**

*Manual edit* → Edit text →  (Save)

**■ To Copy Scanned Result**

*Copy* → Highlight the first character →   
(Start) → Highlight the last character →  (End)

**■ To Save Scanned Result to Notepad**

 → *Save to Notepad* → Edit memo → Select category →  (Save)

**Renaming Scanned Data**

 → *Tools* → *Useful* → *Barcode/Scan*  
→ *Scan results* → Highlight result →   
*Rename* → Enter name

**Viewing Scanned Data Detail**

 → *Tools* → *Useful* → *Barcode/Scan* →  
*Scan results* → Highlight result →  → *Detail*

**Deleting Scanned Data**

 → *Tools* → *Useful* → *Barcode/Scan* →  
*Scan results*

**■ To Delete a Selected Result**

Highlight result →  → *Delete* → *Selected* →  
*Yes*

**■ To Delete Multiple Results**

 → *Delete* → *Multiple* → Check items →   
(Delete) → *Yes*

**■ To Delete All Results**

 → *Delete* → *All* → Enter Phone Password  
→  (OK) → *Yes*

**Currency/Unit Conversion****Viewing Exchange Rate**

 → *Tools* → *Useful* → *Converter* →  
*Currency* →  (Rate)

**Changing Exchange Rate**

 → *Tools* → *Useful* → *Converter* →  
*Currency* →  (Rate) → Highlight a currency →  
 (Edit) → Enter rate →  (Save)

**Adding Currency Unit**

 → *Tools* → *Useful* → *Converter* →  
*Currency* →  (Rate) →  (Add) → Enter  
currency unit name → Enter rate

**Deleting Added Currency Unit**

 → *Tools* → *Useful* → *Converter* →  
*Currency* →  (Rate) → Highlight currency →  
 (Delete)

**Split the Bill****Calculating Price with Calculator**

In Split the Bill window, highlight Total Cost →   
(Calc)

**Saving Costs & Carry-over**

In Split the Bill window,  (Save) → *Yes*  
• To save costs or carry-over, Total Cost and Number  
of People in A or B must be entered.

**Voice Recorder****Setting Recorded Sound File as Ringtone, etc.**

 → *Tools* → *Useful* → *Voice recorder* →  
Record a sound →  (Set as) → Select a Ringtone  
• If *Caller ringtone* is selected, search and select  
entry (P.2-13).

**Moving Recorded Sound File**

 → *Tools* → *Useful* → *Voice recorder* →  
Record a sound →  → *Data folder*

**■ To Move a File**

Highlight file →  → *Move* → *Selected* →  
Select save location

**■ To Move Selected Files**

 → *Move* → *Multiple* → Check files →   
(Move) → Select save location

**■ To Move All Files**

 → *Move* → *All* → Select save location

**Copying Recorded Sound File**

 → *Tools* → *Useful* → *Voice recorder* →  
Record a sound →  → *Data folder*

**■ To Copy a File**

Highlight file →  → *Copy* → *Selected* →  
Select save location

**■ To Copy Selected Files**

 → *Copy* → *Multiple* → Check files →   
(Copy) → Select save location

**■ To Copy All Files**

 → *Copy* → *All* → Select save location

---

### Sending Recorded Sound File

▣ → *Tools* → *Useful* → *Voice recorder* → Record a sound →  → *Send*

#### ■ To Send via Message

*Via message* → (P.4-4 S! Mail )

#### ■ To Send via Infrared

*Via infrared* (P.12-3)

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### Editing Recorded Sound File Name

▣ → *Tools* → *Useful* → *Voice recorder* → Record a sound →  → *Rename* → Enter file name

---

### Viewing Recorded Sound File Details

▣ → *Tools* → *Useful* → *Voice recorder* → Record a sound →  → *Details*

---

### Deleting Recorded Sound File

▣ → *Tools* → *Useful* → *Voice recorder* → Record a sound →  → *Delete* → *Yes*

---

### Changing Default Name at Saving

▣ → *Tools* → *Useful* → *Voice recorder* →  → *Rec. settings* → *Default name* → Enter file name

---

### Changing Recording Time

▣ → *Tools* → *Useful* → *Voice recorder* →  → *Rec. settings* → *Recording time* → Select an item

- If **Other** is selected, enter recording time.

---

### Changing Default Saving Location

▣ → *Tools* → *Useful* → *Voice recorder* →  → *Rec. settings* → *Save to* → Select an item

---

### Viewing Previous Sound Files

▣ → *Tools* → *Useful* → *Voice recorder* →  → *Data folder*

#### ■ To Change View Mode

 → *View by* → *File name/Title*

#### ■ To Sort Files

 → *Sort by* → Select item

#### ■ To View Secret Voice Files

 → *Unlock temporarily* → Enter Phone Password →  (OK)

#### ■ Toggle Handset/Memory Card

 → *Memory switch* → *Phone+Memory card/Phone/Memory card*

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## File Viewer

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### Deleting Files

▣ → *Tools* → *Useful* → *File viewer*

#### ■ To Delete a File

Highlight file →  → *Delete* → *Selected* → *Yes*

- Alternatively, in Details window, press  → *Delete* → *Yes*.

#### ■ To Delete Selected Files

 → *Delete* → *Multiple* → Check files →  (Delete) → *Yes*

#### ■ To Delete All Files

 → *Delete* → *All* → Enter Phone Password →  (OK) → *Yes*

---

### Toggle Standard View/Fullscreen View

▣ → *Tools* → *Useful* → *File viewer* → Select file →  → *Full screen/Normal screen*

- Alternatively, press .
- 

### Searching Characters in Page

▣ → *Tools* → *Useful* → *File viewer* → Select a file →  → *Search* → Enter keyword

- After the search results appear, to find the next/previous word in the document that matches the same search word, press  (Next).
- To exit the search mode, press  (CLEAR).
- To try to search using other words without exiting, press  → *Search*.

### Going to Pages

▣ → **Tools** → **Useful** → **File viewer** → Select a file →  → **Go to** → Select an item

- For **Page**, specify page number.
- Use  to go to another page.

### Rotating Display Image

▣ → **Tools** → **Useful** → **File viewer** → Select file →  → **Rotate**

- Alternatively, press .

### Capturing Images

▣ → **Tools** → **Useful** → **File viewer** → Select a file →  → **Screen capture**

- Captured image is saved in JPEG format to Pictures in Data Folder of handset.

### Sending Files

▣ → **Tools** → **Useful** → **File viewer** → Select a file →  → **Send**

#### ■ To Send via Message

*Via message* → (P.4-4 S! Mail )

#### ■ To Send via Infrared

*Via infrared* (P.12-3)

- Alternatively, select **File viewer** → Highlight file →  → **Send** → *Via message/Via infrared*.

### Editing File Name

▣ → **Tools** → **Useful** → **File viewer** → Select a file →  → **Rename** → Enter file name

- Alternatively, select **File viewer** → Highlight file →  → **Manage** → **Rename** → Enter file name.

### Protecting File

▣ → **Tools** → **Useful** → **File viewer** → Select a file →  → **Lock** or **Unlock**

- Only files saved in handset are selectable.
- Set file lock to restrict renaming, moving, or deleting.

### Viewing File Details

▣ → **Tools** → **Useful** → **File viewer** → Select a file →  → **Details**

- Alternatively, select **File viewer** → Highlight file →  → **Details**.

### Assigning Scroll Range

▣ → **Tools** → **Useful** → **File viewer** → Select a file →  → **Settings** → **Panning** → Select an item

### Fitting to Display

▣ → **Tools** → **Useful** → **File viewer** → Select a file →  → **Settings** → **Reflow** → **On** or **Off**

### Setting Map

▣ → **Tools** → **Useful** → **File viewer** → Select a file →  → **Settings** → **Map on** → **On** or **Off**

- Current position is framed in blue.
- To view/hide map temporarily, in file viewer, press  (Show) /  (Hide).

### Setting Controller Display

▣ → **Tools** → **Useful** → **File viewer** → Select file →  → **Settings** → **Controller** → **On** or **Off**

- Set to **On** to show controller only for fullscreen.

### Editing Default File Name at Screen Capture

▣ → **Tools** → **Useful** → **File viewer** → Select a file →  → **Settings** → **Screen capture name** → Enter file name

### Viewing Shortcut Key

▣ → **Tools** → **Useful** → **File viewer** → Select file → **Shortcut**